

Computer Curriculum



Grade 1 & 2

(Important to be flexible)

Computer/Technology skills are essential components of every student's education. In order to maximize opportunities for students and to acquire necessary skills for academic success, computer skills are necessary.

I try to work with the classroom teachers to incorporate their units of study and lessons into my computer classes.



Identify and name the following computer hardware:

1. Monitor
2. Keyboard
3. Mouse
4. Printer
6. Cd-rom
7. Desktop
- 8, Flash drive



The student will process, retrieve, and transmit electronic information.

1. The student will retrieve information using search strategies from:
Internet (telecommunications)
CD-ROM & flash drive



Student will be aware of and understand:

1. Internet (telecommunications)
2. "Netiquette"—acceptable use policy of the internet
3. Dangers of the internet



Demonstrate how to save in different devices.



Locate, start & quit software programs independently.

Applications



Typing Instructor, Mavis Beacon and BBC typing online.

1. Teach proper placement of hands on the keyboard and practice, practice and more practice!
2. The student understands relative position of the keys on a keyboard.

Microsoft Office 2010



Word Processing

1. Beginning with words and progressing to stories.
2. Learn to save to file and to flash drive
3. Learn editing for finished copies.
4. Cut and paste technique of graphics.
5. Insertion of clip art and graphs.
6. Create business cards



Power Point

1. Introduction to Power Point
2. Reports-developing slides
3. Animation and video



Publisher

1. Produce calendars, cards for all occasion, brochures, & many more fun projects.



Microsoft Paint

1. Create a picture using draw/paint programs
2. Create graphics for cards for different occasions
3. Create personalized screen savers and desktop images.

The Computer lab works hand in hand with the classroom teacher on many projects. They will learn to research without plagiarizing! The lab is used for Pearson work and computerized tests.