

VILLAGE PINES SCHOOL

PTO – GENERAL MEETING

Meeting Date: October 12, 2011
Meeting Time: 7:00 PM – 7:45 PM
Attending Members: Kazu Abe – President - kazu73@bellsouth.net
Meredith Perreira – Vice President - meredith.perreira@gmail.com
Maria Cristina Arrazola – Treasurer - mariaarrazola@aol.com
Susana Cetta – Communications Coordinator - scetta@palmertrinity.org
Luisa Shah – Secretary - luisashah@gmail.com

Meeting started at 7:01 PM:

1. Introductions
 - a. Members of the Board
 - b. Parents
 - c. Teachers
2. Fundraisers
 - a. Profits up to date
 - i. \$4,000
 - b. Bank account up to date
 - i. \$9,000
 - c. Entertainment Books
 - i. It was a quick and easy fundraiser
 - ii. Brought in a profit of \$1965
 - d. Pizza Day
 - i. Great fundraiser
 - ii. Parents that wish to help on any given Friday, please stop by the school between 11:00 and 11:15 AM and plan to stay until 12:30 PM
 - iii. We always need your help
 - iv. The children love to see their parents help
 - e. Winter Raffle
 - i. It is a big fundraiser
 - ii. We are looking to raffle big ticket/quality items
 - iii. Solicitation and commitment forms are attached with this email
 1. Please print and look for sponsors/donors
 - a. Looking for travel agents
 - b. Looking for event tickets
 - c. Looking for free services
 - d. So far we have
 - i. One month's free tuition for one child
 - ii. I am Maven is in the process of donating services from their customers
 2. Please email ideas of items, or who to contact for donations to:
 - a. luisashah@gmail.com
 - iv. Completed commitment forms should be received by November 4, 2011
 - v. Donations will be picked up by November 28, 2011

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- vi. Raffle will take place on Friday, December 2, 2011 when Santa arrives at VPS
 - vii. Raffle tickets sold will go into a general pool for a lottery type selection
 - 1. Tickets cannot be bought specifically toward a certain item
 - viii. Please go out and get donations from the people you do business with
 - f. Target – Red Card Take Charge of Education
 - i. Target donates up to 1% of the purchases made on the Target Red Credit Card or Target Red Debit Card to the school of the cardholder's choice
 - ii. If you or anyone in your family have this credit card or debit card, please follow the following instructions so that Village Pines School can receive the 1% donation
 - 1. Go to:
<https://sites.target.com/site/en/corporate/page.jsp?contentId=PRD03-005158>
Select Tab that says "By Target School ID"
Enter: 5222
Make sure it says Village Pines School
Select "Select This School"
Input RedCard info in *secured* website
And from that moment on, Target will donate up to 1% of the purchases made on that card to Village Pines School.
 - iii. It is that simple
 - g. Box Tops
 - i. We are a small school, but our numbers are significant
 - ii. Our goal is to beat the big schools locally
 - iii. Involve your family members and friends too
 - iv. Mrs. Alyse Lancaster is in charge of submission
 - 1. She will try to complete a summary for us to know how many have been collected
 - 2. A \$5 gift card will be awarded to the student that brings the most Box Tops each month
- ### 3. Activities
- a. Trunk or Treat / Monster Mash
 - i. This event is sponsored by the school not the PTO
 - ii. Due to popular demand Trunk or Treat is BACK!
 - 1. So far we have 10 cars signed up
 - 2. Our goal is at least 15 cars
 - 3. We ask that you join in the fun
 - a. It does not have to be your car, you can bring a tent/canopy and decorate it
 - b. The candy collected from all families will be divided amongst the participating cars for distribution
 - c. You must have your own electricity – VPS cannot provide electricity for your displays/decorations
 - d. Team up with other parents

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- iii. Monster Mash - Along with the trick or treating from trunk to trunk we will have a Monster Mash with:
 - a. Food – \$5.00 per person
 - b. Music
 - c. Dancing
- b. End of year circus
 - 1. Done by “Circus of the Kids”
 - 2. The PTO feels this would be an unforgettable experience for our students
 - 3. We will look into this and give you the details as soon as we have them
- c. Science lab in-house field trip
 - i. Science labs are brought to each classroom for children to experiment and learn
 - ii. Approved and sponsored by the PTO
 - iii. PTO to follow up with Mrs. Toomey
 - iv. We will send you the details as soon as we have them
- d. We need your help to make all these events special for our children
 - i. Attached is Volunteer Handout Sheet
 - ii. Please fill it out online and send it back to: luisashah@gmail.com
 - iii. Your child(ren) will also have a printed copy for you to fill out, please complete whichever is most convenient for you
 - iv. Please note the **DUE DATE**
- 4. Communication
 - a. Directory
 - i. The school directory was delayed due to legalities
 - ii. Expect it on October 21, 2011
 - iii. Next year the registration package will contain a form for the purpose of the production of the school directory
 - b. Children dressing up during the day on Friday, October 28th
 - i. If you feel strongly about this, please contact Mrs. Toomey
 - c. After school activities/programs
 - i. The PTO of VPS cannot be responsible for such extra curricular activities due to all the legalities involved
 - ii. If you feel strongly about this, please contact Mrs. Amerling
 - d. Newsletter
 - i. Thanks to Mrs. Jill Sanko the “Pine Cone” is ready to go out this Friday
 - ii. It will be sent to all parents via email as a PDF attachment
 - iii. We ask that parents share this with their children, since they will not be receiving a copy at school
 - iv. We ask teachers to post a copy in their classroom for students to look at during recess.

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- e. Friend-Raisers
 - i. Video games and our kids today
 1. We are fortunate to have a parent and professional psychologist who will come and talk to the parents about the effects of video games
 2. This talk will take place on Wednesday, November 9th at 7:30 PM
 - a. The presentation will be immediately following our next PTO General Meeting
 - f. Facebook
 - i. We have a Facebook page
 1. Go to: <http://www.villagepinesschool.org/>
 2. Under the calendar you will see the “Like” button
 3. Select it and write a recommendation for VPS
5. Purchases – Use of Funds
- a. Bleachers
 - i. For parents to sit when attending outdoor school events
 - ii. For students to use during P.E., or lunch, or outdoor activities
 - iii. 2 sets of bleachers will be ordered – each seats about 40 adults
 - iv. The cost will be between \$2,000 to \$2,500 with shipping
 - v. Delivery will be within 2 to 3 weeks
 - b. Teacher appreciation
 - i. Mrs. Heather Almaguer will produce a questionnaire for teachers to complete to help us determine how best to appreciate them
6. Reminders
- a. Send forms for Trunk or Treat
 - b. Send two bags of candy per family
7. We NEED your HELP!
- a. Please get donations for Winter Raffle
 - b. Sign Volunteer Handout Sheet
 - c. Refer us to contractors/builders to help upgrade the playground
 - d. Used computer donations accepted at VPS for VPS
 - e. Help us on Fridays for Pizza Day (11:00 AM to 12:30 PM)
8. Thank you to those parents and teachers that were able to make it.
- a. Teachers, please accept my apology. I failed to acknowledge your attendance and participation at our last PTO General Meeting. I must say, we the parents are forever grateful for all you to for our children and for us.
9. To all parents and teachers, please review these minutes and send us your thoughts.

Meeting adjourned at 7:45 PM.